

Thursday 3<sup>rd</sup> September 2020

Dear Parents / Carers,

It has been a wonderful day so far having welcomed back all year groups this morning. The children all looked really smart in their TMA uniforms and the school feels like it has come back to life with the classrooms full of children again! I have been really impressed from visiting all the classes just how well the children have settled back into school. They have been focused, enthusiastic and are following our new daily procedures brilliantly!

I hope after arriving at school this morning, everyone is now much clearer about where their children will be entering the school site and what our morning routine will look like moving forward. Please can I ask though that parents and children only arrive at their gate entrance at their allocated time slot, to support with social distancing and allowing easier access for other year groups. It was lovely to see our Year 3 pupils eagerly waiting to enter school this morning but please can I ask that all Year 3 parents only bring their children to the slope entrance between 8.45am and 8.55 am and no sooner.

A reminder of arrival times each morning:

- Year 3 – between 8.45 am and 8.55 am
- Year 4 – between 8.30 am and 8.40 am
- Year 5 – between 8.30 am and 8.40 am
- Year 6 - between 8.30 am and 8.40 am

The children will have a ten-minute window to enter the school site. They do not necessarily need to be at the gates for the start of the entry time. This will also support with movement around the school, social distancing and the flow of movement on the pavements outside school.

A reminder of departure times each afternoon:

- Year 3 – 3.30pm
- Year 4 – 3.15 pm
- Year 5 – 3.15 pm
- Year 6 – 3.15 pm

The children will exit the school site using the same gate they entered through this morning.

Please can I politely ask that no Year 3 parents arrive at the slope gate entrance until 3.30 pm as we want to ensure the other year groups are able to leave the school site safely and locate their parents.

Thank you for your understanding about parents and carers not being able to enter the school reception. If you have any questions or queries, please do not hesitate to contact the school reception using the telephone number 01908 562262 or the email address [head@tma.bucks.sch.uk](mailto:head@tma.bucks.sch.uk)

Thank you all for your patience and support as we all get to grips with the new routines and procedures.

With very best wishes,

Lucy Eldridge

Head of Two Mile Ash School