



Wednesday 3rd March 2021

Dear Parents and Carers,

We are really looking forward to welcoming all the children back on Monday 8th March. Prior to this, I just want to run through the final arrangements to support with transitioning all pupils back into school.

Since the Government announcement, we have been carefully planning for the return of all year groups and have updated our school risk assessment to support us in minimising risk to both pupils and staff.

Arrangements for the Week Beginning Monday 8th March 2021

- All children will return to school on Monday 8th March. School attendance for all pupils will be mandatory again from this date.
- Our Breakfast Club and Afterschool Kidz Club provision will continue to be available from Monday 8th March. This can be booked and paid for in the usual way using our Parent Pay system.
- The children will need to return to school in full school uniform and black school shoes.
- On the days the children have physical education lessons, we will ask them to come into school wearing their full TMA PE Kit and trainers. Heads of Year will send further communication shortly reminding your child of which days they have PE lessons.
- Our TMA School kitchen will be fully open offering hot dinner meals and sandwich packed lunch options. This can be booked and paid for using the normal system on Parent Pay.
- As we did during the Autumn Term, we will continue to operate using our year group 'bubbles' between which, there will be minimised contact. This is alongside other protection measures such as regular cleaning, hand washing and reducing the use of frequently shared items.
- We will continue to teach a broad and balanced curriculum covering all subject areas.

What can my child bring in to school each day with them?

- A coat
- A Bag
- Packed lunch in a lunch box
- A water bottle
- A healthy snack for break time (Fruit or vegetables only please)
- A pencil case

Please ensure all items that are brought into school are clearly labelled with your child's name.

Details regarding the start and end of the school day

- We will continue to stagger the start and end times of the school day to try and limit the number of people at the school entrances and exits and to support with social distancing.
- It continues to be mandatory for all adults and secondary school aged pupils to wear a face mask, unless exempt, when entering the school site to collect Year 3 and Year 4 pupils at the end of the day.

- We would ask parents to remember to socially distance from other families at all times when walking to and from the school site and when waiting for their child to enter school or waiting to collect them. We would also recommend you continue to wear a face mask when outside the school site.
- Please can we ask all parents to continue to be very mindful and considerate to local residents when parking outside the school to ensure that parked cars and driveways are not blocked at any time.
- All Year Groups will continue to use the allocated specific gate entrances they used during the Autumn Term. It is important that the children enter the school site using only their allocated entrance and arrive at their allocated time.
- As we will continue to use the main reception area as an entrance and exit for classes 5SR/SG and 6CB, we would ask any parents or carers wishing to speak to school staff or make an enquiry to contact the school via the main reception number (01908 562262) or email head@tma.bucks.sch.uk where a member of the team will get back to you.
- No parents or carers should enter through the main reception doors without a prior appointment being arranged.
- Please revisit with your child the importance of returning to school if they are unable to locate their parents or carers at the end of the day. Remind your child of the where they are to meet you and what to do if you they cannot see you.

Staggered timings for the start and end of the school day

Year 3 (no changes to previous arrangements)

- All Year 3 pupils will need to **arrive between 8.45am and 8.55am** and will continue to use the **High Street Slope Gate entrance**.
- To support with social distancing, please can we ask that you **do not arrive earlier than 8.45am** which will allow the other year groups to arrive and enter the school site.
- Year 3 pupils will **finish the school day at 3.30pm**. Parents and Carers will need to arrive at 3.30pm and make their way into school using the **High Street Slope Gate entrance**. You will continue to follow the one-way system towards the playground where the children will be waiting to be collected.

Year 4 (no changes to previous arrangements)

- All Year 4 pupils will need to **arrive between 8.30am and 8.40am** and will continue to use the **High Street Slope Gate entrance**.
- Year 4 pupils will **finish the school day at 3.15pm**. Parents will need to arrive at 3.15pm and make their way into school using the High Street Slope Gate entrance. You will continue to follow the one-way system towards the playground where the children will be waiting to be collected.

Year 5 (no changes to previous arrangements)

- Year 5 pupils will need to **arrive between 8.30am and 8.40am** each morning continuing to use the **Clay Hill Gate entrance**.
- **Class 5SR/SG** will also need to **arrive between 8.30am and 8.40am** each morning continuing to use the main reception doors to enter school.

- Year 5 pupils will finish the school day at 3.15pm and will exit the school using the same Clay Hill gate or the main reception doors for 5SR/SG.

Year 6 (No Changes to arrangements)

- All Year 6 pupils will need to **arrive between 8.30am and 8.40am.**
- 6TR, 6DI and 6DS will continue to use the Clay Hill Side Gate entrance.
- 6CB will continue to use the main reception door to enter and exit the school site.
- 6SB/RC and 6SP/MS will continue to use the High Street Slope Gate entrance.
- All Year 6 pupils will finish the school day at 3.15pm.

We are really looking forward to seeing the school come back to life on Monday with all the children back in. We understand that many of them may be experiencing a mix of emotions about returning with many feeling excited to see their teachers and friends although some may be feeling more anxious. Please help to reassure them and we are all here to help support them as they transition back into school.

If you have any questions or queries, please do not hesitate to contact the school using the email address head@tma.bucks.sch.uk where a member of staff will get back to you as soon as possible.

With warmest wishes,

Lucy Eldridge

Head of Two Mile Ash School