

WELCOME

The Governors and I are committed to you and the needs of your child. Our aim and intention is that both you and your child will have a rewarding and happy experience at Two Mile Ash School. We firmly believe that your child has the right to the best education possible, so that he or she can reach their full potential and, at the same time, find that school life at Two Mile Ash can be interesting and enjoyable.

We aim to make your child's transition from their previous school to ours as smooth and trouble free as possible. We know that generally, children make the move from one school to another easily and without experiencing any problems at all. However, things may seem 'different' at first and children may feel unsure especially in the first few days. This is entirely normal, understandable and quickly passes.

Our commitment to you, your child and our partnership, means we ensure our school is an 'open' and welcoming school. Please do not hesitate to contact the school at any time or come in to see us.

The following information is intended to help you and make your child feel welcome as they join the school. It deals only with matters of general importance and you are welcome to raise items of an individual nature or of a private concern, at any time. The Governors, staff and I are all committed to helping your child develop and obtain a full, happy and thorough education in the most complete way possible. With your help and support in our partnership, this will be assured.

If you have any questions or queries, please call the school or email address head@tma.bucks.sch.uk.

I look forward to welcoming your family to Two Mile Ash School.

Best wishes,

Lucy Eldridge

Lucy Eldridge
Head of School

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SECTION 1 - Introduction to Two Mile Ash School

Two Mile Ash School is part of Inspiring Futures through Learning (IFtL). IFtL is a Multi-Academy Trust with the vision to develop a family of schools whose purpose is to inspire the futures of children through learning. Established in 2016 by educationalists, children are at the heart of all we do.

IFtL is based centrally in the rapidly expanding Milton Keynes and has many schools in the trust. Each school has their own unique identity and personality. However, we all share the same core goal: to strive to provide a world class education provision for all children.

At IFtL, independent, articulate thinkers and learners have the confidence to achieve their ambitions. The team is constantly in the pursuit of development and excellence every day. Teachers of the future come to us to learn and develop their careers and contribute to a vibrant and dynamic community where the development of a child is not only about achieving good results, it is about creating amazing people.

Two Mile Ash school is officially designated as a co-educational, non-selective, Academy School, catering for children from Year 3 (seven years) to Year 6 (eleven years). Children usually enter the school in September following their seventh birthday, and leave at the end of the school year in which they are eleven. School sessions begin at 8.40, (with children allowed to come into the classroom from 8.30am) and end at 3.30 pm. Children will enjoy a morning break time and a lunch period during the school day.

Directory

| | |
|--------------------------------|--|
| Executive Headteacher: | Sarah Bennett |
| Head of School: | Lucy Eldridge |
| Senior Deputy: | Hayley Donohue |
| Deputy Headteacher: | Sophie Haycock |
| Assistant Headteachers: | Heather Cormack Michelle Dixon Sally Moisii |
| Contact details: | Two Mile Ash School The High Street Two Mile Ash Milton Keynes MK8 8LH Tel: (01908) 562262 Fax: (01908) 263735 Website: www.twomileashschool.com Email: head@tma.bucks.sch.uk |
| Chair of Governors: | Mr James Blackhurst |
| Director of Children Services: | Dr Mac Heath Milton Keynes Council Saxon Court 502 Avebury Boulevard Central Milton Keynes MK9 3ZE Tel: (01908) 691691 |

How to get to Two Mile Ash School

Directions by road:

From the M1 leave at Junction 14. Turn off for Newport Pagnell (A509). After approximately 1 mile turn left onto the A411 (H3 Monks Way). Follow for approximately 4 miles. At the A5 roundabout (Abbey Hill) take the 4th exit (V5 Great Monks Street). Take the 1st turn on the right - Clay Hill. Proceed down Clay Hill to a T-junction; the school is on the left.

From the A5, leave motorway signposted A422 Milton Keynes North / Newport Pagnell / Bedford. Take the V5 exit Great Monks Street. Follow the directions above.

School Term & Holiday Dates – Academic Year 2020/21



| AUTUMN TERM - 2020 | |
|-------------------------|------------------------------------|
| Tuesday 1st September | Inset Day - Children not in school |
| Wednesday 2nd September | Inset Day - Children not in school |
| Thursday 3rd September | Term starts |
| Thursday 22nd October | Term ends |
| Friday 23rd October | Inset Day - Children not in school |
| Monday 2nd November | Term starts |
| Friday 18th December | Term ends |

| | |
|---------------------------|---------------------------------------|
| SPRING TERM - 2021 | |
| Monday 4th January | Term starts |
| Friday 12th February | Term ends |
| Monday 22nd February | Inset Day – Children not in school |
| Tuesday 23rd February | Term starts |
| Friday 26th March | Term ends |
| SUMMER TERM - 2021 | |
| Monday 12th April | Term starts |
| Monday 3rd May | Bank Holiday - Children not in school |
| Friday 28th May | Term ends |
| Monday 7th June | Term starts |
| Friday 16th July | Term ends |
| Monday 19th July | Inset Day - Children not in school |

Admission Policy

September 2020/21

Two Mile Ash School is an Academy School and, as such, the Governing Body of the school and not Milton Keynes Local Authority (the LA), is responsible for deciding on admissions. The dates and process of applications will be in accordance with the Coordinated Admissions Scheme, details of which will be published by the LA.

Children with Statements of Special Educational Needs naming Two Mile Ash School will be given priority for admission at the normal transfer point at 7+.

The number of intended admissions currently stands at 170. Two Mile Ash School will admit pupils aged 7 to 11 years of age (i.e. Years 3, 4, 5 and 6) based on the following admissions criteria:

- a. Children in Care.
- b. Pupils who live in the defined area; Great Holm, Two Mile Ash and Crownhill to the north of Monro Avenue and Marley Grove.
- c. Children of staff at Two Mile Ash School where the member of staff has been employed, on continuous service, at the school for 2 or more years, at the time at which the application for admission is made
- d. Pupils attending a school which is in the defined area served by the school, i.e. Ashbrook or Holmwood Schools.
- e. Pupils with a sibling attending the school at the time of admission. A sibling is a brother or sister, which for admission purposes means brothers and sisters of whole or half blood or any other child (including an adopted child) who permanently resides at the same address and for who the parent also has parental responsibility. For multiple births, in cases where there is one remaining place available and the next child on the waiting list is one of a twin, triplet or other multiple birth group, both twins would be admitted (or all siblings in the case of multiple births) even if this goes above the admission number for the school.
- f. Children living outside the defined area.

If the school is oversubscribed, places will be allocated according to the shortest direct route (i.e. straight line) of the pupil's home address to the main entrance of the school, using a computerised measuring system, with those living closer to the school receiving the higher priority.

Secondary School Transfer

At the end of the school year, in which a Two Mile Ash child becomes eleven, transfer to secondary school takes place.

Secondary Education in Milton Keynes is based upon the comprehensive pattern, and Two Mile Ash children who live in our reserved area normally transfer to Denbigh School or The Hazeley Academy.

More information can be obtained from Milton Keynes Council, admissions department or visit their website (www.miltonkeynes.gov.uk).



Section 2 – What makes Two Mile Ash unique?

We have a huge diversity of cultures and needs at Two Mile Ash. We know that our priority is ensuring that all our young people feel safe and secure in our environment. Our 'School Creed' is the mainstay behind everything we do. It focuses on working together, respecting each other and developing strengths in ourselves which will help shape our future.

Our School Creed

There can never be another you. You are more than just special... you are unique.

Use these strengths to overcome weakness.

Never carry a prejudice for it will harm you, but always listen well.

There is never an end to learning.

Enlighten others through kindness and reason. Above all be fair.

Trust in yourself and search for the best in others.

Always view the dawn as a new beginning and let your sunsets be full of memories.

Time should be the canvas of your dreams.

Let the world be your masterpiece... Colour it with happiness, share in the joy of others
and be proud of your own successes.

This is your time. You are the artist who will inspire others.

Let Two Mile Ash be your academy.



Our Two Mile Ash School Offer

The curriculum is all the planned activities that we organise in order to promote learning, personal growth and development. It includes not only the formal requirements of the National Curriculum, but also the range of extra-curricular activities that the school organises in order to enrich the experience of the children. It also includes the 'hidden curriculum'; what the children learn from the way they are treated and expected to behave. We aim to teach children how to grow into positive, responsible people, who can work and co-operate with others while developing knowledge and skills, so that they achieve their true potential.

Values

Our school curriculum at Two Mile Ash is underpinned by our common ethos and shared values that we hold dear. The curriculum is the means by which the school achieves its objective of educating children in the knowledge, skills and understanding that they need in order to lead fulfilling lives.

- We value the way in which all children are unique, and our curriculum promotes respect for the views of each individual child, as well as for people of all cultures.
- We value the spiritual and moral development of each person as well as their intellectual and physical growth.
- We value the importance of each person in our community. We organise our curriculum so that we promote co-operation and understanding between all members of our community.
- We value the rights enjoyed by each person in our society. We respect each child in our school for who they are, and we treat them with fairness and honesty. We aim to enable each person to be successful, and we provide equal opportunities for all the children in our school.
- We value our environment and we aim, through our curriculum, to teach respect for our world and how we should care for it for future generations, as well as our own.

Aims and objectives

The National Curriculum provides pupils with an introduction to the essential knowledge that they need to be educated citizens.

The National Curriculum is just one element in the education of every child. There is time and space in the school day, week, term and year to range beyond the National Curriculum specifications. The National Curriculum provides an outline of core knowledge around which teachers can develop exciting and stimulating lessons to promote the development of pupils' knowledge, understanding and skills as part of the wider school curriculum.

Curriculum Vision

At Two Mile Ash we have created a broad, balanced, rich and vibrant curriculum, to excite and motivate our children; enabling them to develop confidence in themselves as independent, enthusiastic life-long learners.

At Two Mile Ash School we aim to provide opportunities that will enable all our children to become:

Confident Individuals

Who are prepared for the next stage of learning and are equipped with the skills to contribute to an ever-changing world

- Have a sense of self-worth, self-awareness and personal identity that enables them to manage their emotional, mental, spiritual and physical wellbeing
- Relate well to others and maintain good relationships
- Are decisive and becoming increasingly independent and are able to take their own initiative
- Make healthy lifestyle choices
- Take managed risks and stay safe
- Are willing to try new things and make the most of opportunities
- Have a sense of optimism about their lives and the future
- Develop personal values and attributes such as honesty, empathy and respect for others.

Responsible Citizens

Who make a positive contribution to the life of school and to society

- Are prepared for their role as a member of their own family and as a class member of our TMA family
- Are prepared for their role in the wider community i.e. through charitable fundraising
- Have secure values and beliefs and have principles to distinguish right from wrong, readily applying this understanding to their own lives and in doing so, respect the civil and criminal laws of Britain
- Understand their own and others' cultures and traditions with British Heritage, and have a strong sense of their own place in the world
- Recognise the central role of the democratic parliamentary system within Britain and the beliefs and values that underpin this
- Cooperate with others when taking the role as a leader as well as when working collaboratively within a team

Successful Learners

Who enjoy learning, make rapid progression and achieve highly

- Have essential skills of English, maths, communication and technology
- Enjoy and are motivated and determined to achieve high standards of progress and achieve – to be successful beyond any boundaries they may face, now and in the future
- Challenged through work and enjoy challenging activities
- Be open to new thinking and ideas
- Able to learn independently and collaboratively, as part of a team
- Communicate effectively in a variety of ways
- Enquiring minds and think for themselves to process information, reason, question and evaluate
- Creative, innovative and resourceful, able to identify and solve problems in ways that draw upon a range of learning areas
- Know about big ideas and events that shape our world.



Student Voice

It is our duty to foster an environment where children feel they are making a difference. We believe that when children take ownership and feel their voice is heard then there is a far greater commitment and desire for all to work together for a common good. At Two Mile Ash we provide a huge variety of opportunities for children to be heard.

Indeed, it is what our philosophy has always been based on and underpins our every decision.

The Student Council are a group of children from Year 3, 4, 5 and 6 who have been voted by their fellow year group to represent them as the Two Mile Ash Student Council. To be a part of the Student Council, pupils write a manifesto which states how they could make Two Mile Ash an even better place. Pupils present manifestos to their year group in an assembly and then each individual votes for the boy and girl they think would do the best job for the year group. Being part of the Student Council is hard work and great fun, but most importantly we can make a difference!

Student Council have an overarching responsibility to monitor the impact of other pupil voice groups including, 'Sports Captains', 'Junior Librarians', 'Science Leaders' and 'Leaders', we are always looking to develop our pupil voice groups with new ideas.



Section 3 - Nurturing the Best in Each Other

Safeguarding Children

At Two Mile Ash, there exists an atmosphere in which children feel secure, are listened to and feel valued. Safeguarding Children and the pastoral care of all our pupils is our first priority, and our child protection policy clearly reflects this commitment.

Two Mile Ash School is aware of and compliant with multi-agency child protection procedures that have been agreed locally through MK Together Partnership which are based on statutory guidance Working Together 2015. TMA's Child Protection Policy and other key documentation are published on the school website for your information.

Two Mile Ash School has clear guidelines for monitoring children at risk and we make use of the curriculum to build preventive approaches to child protection.

The Headteacher and the Leadership Team are the school's Safeguarding Leads and there are clear procedures and lines of communication which enable the school to work closely with parents and other agencies.

In cases where it is considered to be in the best interests of the child, the policy requires the Safeguarding Lead to refer such cases to the investigative agencies.

Designated Safeguarding Lead: Mrs Hayley Donohue and Mrs Michelle Dixon
Deputy Safeguarding Leads: Mrs Lucy Eldridge, Mrs Kelly Cursley, Mrs Sally Moisii, Miss Sophie Haycock, Miss Heather Cormack
Governor Responsible for Child Welfare and Safeguarding: Mrs Nicky Williams

Pupil Support

At Two Mile Ash, we are very much committed to an inclusive approach to your child's education. We believe very strongly that children of all abilities should be catered for – allowing them to reach their full potential and feel a sense of achievement in the process. We feel that all children should be given as diverse an education as possible and that this should not be hindered by their academic ability, or SEND needs.

Under the SEN Code of Practice we cater for children under the four areas of SEN: Cognition and Learning, Communication and Interaction, Social, Emotional and Mental Health Difficulties and Sensory and Physical Needs. Every child on the Special Educational Needs register has provision and outcomes directly tailored to the individual. We welcome full collaboration between the Pupil Support team, teachers, parents and the child to ensure that the children are successful within Two Mile Ash.

If your child has very specific needs, then we may have to take this process a step further and request the support of outside agencies. However, this will only be after consultation with you, as parents. We very much believe that it is only with direct support and regular communication between school and parents that the child will achieve the outcomes set. If you have any concerns, then please come in and share these with us. Our doors are always open.

Our aim is to ensure that children experience a broad and balanced curriculum. We will endeavour to ensure your child has all the rich experiences of the Two Mile Ash day while simultaneously having direct support in their outcome areas.

Within school, we offer an extensive range of provision undertaken by Learning Support Assistants and our Specialist Pupil Support Team. This team also works with children and parents to support children socially and emotionally in school in order to increase their confidence, self-esteem and help nurture peer interaction. If you have any queries or concerns regarding your child/children, please contact Chloe Glackin (Head of Pupil Support) on cglackin@tma.bucks.sch.uk.

Most Able

Our key aim is to provide most able children with opportunities to develop specific skills or talents and to work at higher cognitive levels. Children are placed on the most able register and this is reviewed regularly, adding any children we feel are 'gifted' in any subject area. Throughout the curriculum, every teacher differentiates the work and provides appropriate extension and enrichment activities to extend and inspire our gifted children. As with all areas of school, full collaboration with teachers, parents and the child is paramount to securing the child's success.

English as an Additional Language

As a whole staff, we work very hard to create an environment that respects the range of languages and cultures of our local community. We believe that providing the correct support for children with English as an additional language (EAL) and, where possible, nurturing their mother tongue is essential. We understand that the quicker the child's needs are identified, the sooner the child's learning is built upon and confidence grows. Our job is not only to support the learning of the English language and help access the curriculum but for pupils to independently converse and build positive relationships with their peers.

Pupil Premium

In England, all children in Foundation, Year 1 and Year 2 can receive school meals at no cost to you. This is a universal entitlement for all infant aged children. In addition, every child whose parent is receiving one of the following welfare benefits listed will be eligible for Pupil Premium funding. This is extra money for the school, provided by the government, to pay for targeted support for learning.

Entitlement to Free School Meals for children in school in Year 3 and above is not universal. You will need to make a separate application and your eligibility will be dependent on the benefits that you receive.

What are the new eligibility criteria?

Children are entitled to receive free school meals if they or their parents or guardians receive any of the benefits below.

- Universal Credit – if you apply on or after 1 April 2018 your household income must be less than £7,400 a year (after tax and not including any benefits you get)
- Income Support
- Income-based Jobseeker's Allowance
- Income-related Employment and Support Allowance
- Support under Part VI of the Immigration and Asylum Act 1999
- The guarantee element of Pension Credit
- Child Tax Credit (provided you're not also entitled to Working Tax Credit and have an annual gross income of no more than £16,190)

- Working Tax Credit run-on - paid for four weeks after you stop qualifying for Working Tax Credit

Where can I get more information?

If you need any further information, please speak to a member of school staff. You can also visit the free school meals website: <https://www.cloudforedu.org.uk/ofsm/sims>.

How do I apply?

You can register and find out if your child is eligible by visiting the Free School Meals application website. <https://www.cloudforedu.org.uk/ofsm/sims>. The system is quick and simple to use and can be accessed via a smartphone or hand held device. All applications are sent directly to the school.

Please register online, even if you have applied and been unsuccessful in the past. By doing so, we will have your contact details and can inform you straight away if your eligibility changes.

If you would like help with your application or would like more information please contact the school.



Section 4 – Our Meal Provisions

School Meals

We are proud that our in-house catering department offers good quality lunches at affordable prices. Our meals are very popular and are constantly reviewed as part of our Healthy Schools Initiative to provide tasty, healthier options which meet government standards. Hot meal options with a pudding are available at lunchtimes as well as a cold packed lunch option. Fresh fruit, bread and salad sides are available every day. There is a current 2019-2020 set price of *£2.30 per meal (* prices are subject to review and may change at the start of each new academic year). Please note that we offer the option of meals being Halal and non-Halal. Should you require details regarding Allergens, this information can be found on the School Website under Parents/School Meals.

Menus are available online at the beginning of each term and orders should be **pre-booked by the Wednesday of the previous week** via our online payment system ParentPay www.parentpay.com (log in details will be provided).

Children may also bring their own healthy packed lunch to be eaten under supervised conditions.

For Free School Meal eligibility, apply online at: <https://www.cloudforedu.org.uk/ofsm/sims>.

Break Time Tuck

As part of our Healthy Schools initiative this year, children who bring in their own tuck are encouraged to bring a 'healthy' snack e.g. a piece of fruit or vegetable, yoghurt or cereal bar.

Crisps & chocolate bars are not permitted for tuck.



Section 5 - Extended Schools

Extra-Curricular Activities and Extended Clubs

Two Mile Ash offers a comprehensive extra-curricular programme for all pupils who wish to participate. Extra-curricular activities run after school from 3:30pm – 4:30pm. These clubs are run by staff at Two Mile Ash.

Every term we have a variety of clubs on offer. These include clubs such as design technology, arts and crafts, science, dance, orienteering and more. We also offer our range of sports clubs each term.

A small charge is made for administering extra-curricular clubs. Parents are always notified of these well in advance via the club programme letter.

We also offer our extended club programme. These are our unique clubs on offer to our children and run differently to the extra-curricular programme. These clubs include activities such as skiing, snowboarding, karate, badminton, music lessons and more. The extended club prices vary depending on the club on offer. If your child signs up for one of these clubs, it is the parent's responsibility to collect their child from school and transport them to and from the venue of the club. The extended clubs are run by their own coaches and are held at various venues including Two Mile Ash School.

Dismissal After Clubs

At the end of each school based club (4:30pm), the teacher will take the children onto the slope where they will wait for parental collection. May we remind you that prompt collection from clubs is expected.

Educational Visits

We provide a full range of off-site learning opportunities and place a high importance on out-of-the classroom learning, particularly residential visits. We offer a residential visit in each of the 4 years; Year 3 Youlbury, Year 4 and 5 activity centre visit to Whitemoor Lakes, Year 6 Belgium.

Parents are given full notification of all visits well in advance but in the event of a parent not wishing their child to take part in a curriculum term time visit, arrangements will be made to accommodate their child in school.

Parents are asked to note that governors have made a bursary available to the Headteacher to assist parents who may wish their child to take part in certain visits, but who may be experiencing difficulties in making a financial contribution. Please inform the Headteacher if you require any assistance.

All visits conform to very precise safety procedures, as detailed in the school's comprehensive Educational Visits and Off-site Learning Policy, which is available upon request, for inspection by parents. Visits are reviewed and updated at the end of every academic year and we hold an Educational Visit Information Evening early in the autumn term.

Charging & Remissions Policy

The school has adopted DFE guidelines in establishing its policy on charging for educational activities.

The policy is as follows:

1. Where activities take place during school sessions, parents should be invited to make voluntary contributions towards the cost of the activity on a pro-rata basis, but a pupil should not be prevented from taking part in that activity because his or her parents cannot make a contribution. (In the event of insufficient financial support being provided to meet the expenses of a particular activity, the activity may have to be withdrawn).
2. Where activities take place outside normal school sessions, charges should continue to be levied as appropriate.
3. The Headteacher must be consulted if a parent wishes to make an application for full or partial remission of charges.
4. Charges can be made for materials where parents have indicated in advance that they wish to own their child's finished work.
5. Parents will be asked to meet the cost of breakages or damages where these are the result of inappropriate behaviour on the part of their child.



Wrap Around Care – Two Mile Ash Kidz Club, Breakfast, Afterschool & Holiday Care

We recognise the importance of supporting our parents and are pleased to offer 'wrap around care' for our children. In order for us to offer these facilities, we do need to charge parents, however, we aim to keep costs fair and affordable and provide a safe, secure and fun environment for our children.

The Breakfast and Afterschool Clubs below are available for those parents of children in Years 3, 4, 5 or 6, who wish their children to be supervised in school between the times stated. Our Holiday club is available to all members of the public whose children are aged between 5-13.

Breakfast Club – Term Time Only

We offer a comprehensive Breakfast / Early Morning Care Club from 7:30am – 8:30am every morning. Pupils can arrive from 7:30am to 7:50am for breakfast, before starting activities at 8am.

Term time only

| | | |
|----------------|------------------|---|
| Breakfast Club | 7:30am* - 8:30am | **£4.75 per day to include an activity and breakfast (prices shown as of Sept 2019) |
| | 8:00am – 8:30am | **£2.50 per day to include supervised activities (prices shown as of Sept 2019) |

***Please note that children should not arrive in school before 7:30am as there is no supervision before this time.**

**** Prices are subject to review and may change at the start of each new academic year.**

Bookings must be made in advance using our online ParentPay system. Kidz Club terms and conditions apply. Please see our website for more details.

Friday Family Breakfast Club – Term Time Only

Parents and siblings can join our children for cooked breakfast every Friday from 8:00am. This is a brilliant opportunity for you to have a family breakfast with your children at a great price, ensuring everybody is fully fuelled for the day ahead.

Afterschool Club – Term Time Only

We offer an after-school care service during term time from 3:30pm to 6:00pm, where your child can take part in a variety of supervised activities.

After School Care Club:

| | |
|-------------------------------|---------------------------|
| 3:30pm – 6:00pm whole session | **£10.00 (includes snack) |
| 3:30pm – 4:45pm half session | **£6.00 (includes snack) |
| 4.30pm – 6pm half session | **£6.00 (includes snack) |

Bookings

Two Mile Ash Kidz Club is an Ofsted Registered child care facility - Registration Number: **EY348576**.

As this is an Ofsted registered club, we are bound by legalities which must be adhered to. We therefore ask that parents work in partnership with us and adhere to the following:

- Bookings must be made at least 24 hours in advance to ensure adequate staffing levels.
- Full payment must be made and booked online.
- All bookings are handled on a first come, first served basis.
- No refunds will be made if a child does not attend any pre-booked sessions.
- Late pickups will incur an additional charge of **£10.00 per day up to 6:15pm.
- 6:15pm or later will incur a late fee of **£10.00 per 15min slot. (For example 6:15pm – 6:30pm – 6:45pm)
- Please also note that any late pickups for bookings made for the first half a session, will result in a full session charge.
- A **£2 late admin fee will be applied to any emergency bookings made on the day.

**** Prices shown are as of Sept 2019 and are subject to review and may change at the start of each new academic year.**

Holiday Care

As part of our on-going commitment to working parents, we offer a holiday Kidz Club during school holidays where we offer a wide range of programmed activities. We are open during the hours of 8:00am – 6:00pm. We also open the care facility to children from outside the school between the ages of 5 – 13 years old. This facility has developed very successfully this year and we get booked up very quickly. If you would like to use this facility, please book early to avoid disappointment.

Times & Price

8:00am – 3:30pm - **£25.00

8:00am – 6:00pm - **£30.00

Includes breakfast, drinks and snacks.

*Trips may incur an extra cost. Discounts for a full week's bookings are available.

**** Prices shown are as of Sept 2019 and are subject to review and may change at the start of each new academic year.**



Section 6 - Parents

Liaison with Parents

We look forward to getting to know you and working in partnership with you, to ensure your child's life at Two Mile Ash is positive, productive and enjoyable. We would like to reassure you that, if at any time you want to talk about your child's progress or have any concerns, we operate an 'open door' policy. So please do not hesitate to contact the school.

At Two Mile Ash we strongly and warmly encourage parents to take an active part in school life in a number of ways:

- Helping in the classrooms or in the school in general.
- Supporting school fundraising events through generating new ideas and where possible offering help during an event.
- Attending curriculum workshops.
- Encouraging and supporting your child with home reading and Independent Study.
- Helping with after school clubs and activities.
- Providing the appropriate games and PE kit, clearly named.
- Attending Parents Consultation Evenings.
- Jointly supporting your child through times of difficulty and also sharing in the enjoyment of your child's successes.
- Ensuring all contact details including email, home address and telephone numbers are up to date.

To keep you up to date with school life, there is a Headteacher's newsletter that is published at least twice every half term and parental contributions to the newsletter are welcome. Newsletters are sent out electronically by ParentPay and can also be found on our school website.

Our school website is truly a window into our school and offers both a place to seek key information as well as sharing events and news with the community. We are incredibly proud of our children's achievements and are pleased to share these on Youtube, Twitter and Facebook. To enable all pupils the opportunity to share their achievements in such a way, we require photograph permission. Please ensure the permission form is returned to Two Mile Ash prior to July 19th. If you have any concerns regarding your child's photograph, please do not hesitate to contact us.

Should you wish to read any of our school policies, they can be found on our school website, or you can contact reception for a paper copy of the policy that you require.

As with everything we do at Two Mile Ash, it is essential that we work closely with parents. We hope you enjoy your time at Two Mile Ash and thank you in advance for all your help and support in our partnership. It is both greatly appreciated and needed.



Reporting to Parents

Our Home-School relationship, which is of such integral importance to the school, is especially dependent upon effective communication. We believe that a child will prosper best only if there is strong liaison and a high level of understanding between home and school.

Two Mile Ash's reporting strategies have proven to be extremely successful in fostering this level of understanding, and parents place much value upon the efforts the school makes to keep them informed of their children's progress at regular intervals throughout each year.

Two "formal" Parent Consultation evenings take place each year. During this time, parents meet with their child's class teacher to discuss progress and establish new targets. The final invitation at the end of the summer term, is a celebration evening where we recognise the achievements of the year.

Parents may, of course, consult with staff at any time regarding their child's progress and the school very much encourages this flexibility.

We provide a comprehensive written report on every pupil at the end of the summer term, which is emailed to parents. This annual report contains a commentary on progress in each of the National Curriculum subjects and pastoral development. Strengths and special achievements are highlighted along with specific targets for future development and parents are encouraged to comment upon the year's progress also.

Standard Assessment Test Results (SATs) are reported on in Year Six, when each child's actual level of attainment in English and maths are reported. Comparative information of the overall results of children in the same Two Mile Ash year group, as well as the previous year's national results, are also presented at this time.

Home Learning (Guidelines for Parents)

At Two Mile Ash we believe Home Learning - Independent Study - should be purposeful, enjoyable for the child and stimulate imagination and creativity as well as reinforce what is taught in the classroom.

Independent Study provides an opportunity for our children

- To become independent and curious learners.
- To develop good study habits.
- To build up essential skills in literacy and numeracy.
- To prepare for the next stage of education.
- To encourage parental interest and support in children's learning.
- To consolidate and reinforce what is taught in the classroom.

Throughout their time at Two Mile Ash, all children will be expected to complete Home Learning each week. Dependent on their year group, this could include:

- Daily reading with discussion based around comprehension to a parent/carer;
- Weekly spelling
- Grammar activities;
- Weekly times tables practice (through Times Tables Rockstars app)
- Maths activities to consolidate learning in the classroom;
- Learning Journey projects.

Parents are asked to support and encourage children with their Home Learning. However, if your child requires further support, please contact the child's teacher.

Home Learning will be collected and monitored on the same day each week and teachers will assess and feedback to the children.

A record will be kept of the pupils' progress and commitment to Home Learning.

Children who fail to complete Home Learning on a regular basis to the best of their ability will be monitored closely by staff who will inform parents/carers as soon as they feel an issue may be arising.

Home Learning support facilities

Children will have the opportunity to attend after school Home Learning club where they will be in a peaceful, supervised environment at the end of the school day. They will have access to reading and reference books and the ICT facilities to support their work.



Attendance & Absence from school

Absence from school significantly impacts on a child's self-esteem and ability to make progress in their learning and to that end, we endeavour to ensure every child has an excellent attendance record. Our target for attendance is 97%.

For all concerned, it is extremely important that we know why a child is absent from school. Parents are asked to telephone school as soon as possible on the first day of absence and to continue to inform the school on each day thereafter for the duration of the illness. To support with this, we have a messaging system that can be used by phoning into school on 01908 562262.

Due to changes in government guidelines, schools are no longer able to authorise requests for holiday periods during term time. Any parent whose child misses up to 10 sessions (1 day equates to 2 sessions) may be subject to a formal fine process. Further details of leave of absence and attendance matters can be found in the school attendance policy on the website.

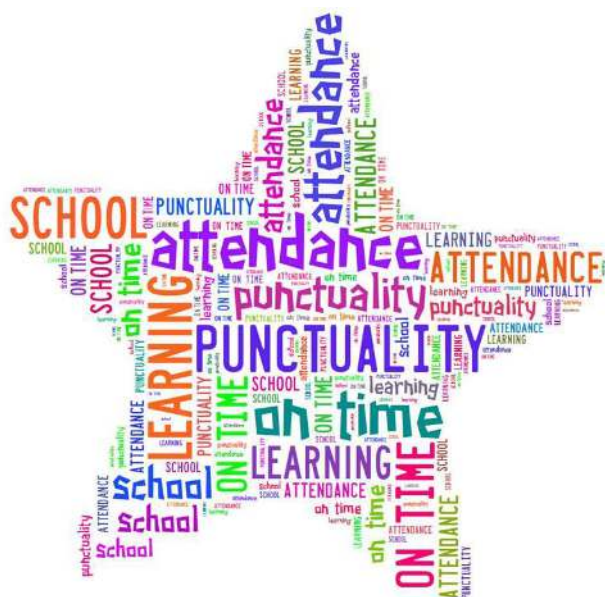
If you have any queries regarding your child's attendance, please contact the school attendance officer.

Since August 1992, schools have been required by the Department for Children, Schools and Families to include information on rates of authorised and unauthorised absence in their prospectus and annual reports.

The Two Mile Ash summary statistics for the period September 2018 to 1st June 2019 are as follows:

| | |
|--|-----|
| Total number of pupils of compulsory school age on roll for at least one session | 680 |
|--|-----|

| | |
|--|------------|
| Percentage attendance for 2019/2020 (up until government forced school closure due to Covid-19) | 96% |
|--|------------|



Uniform

It is an expectation that all Two Mile Ash children will wear the approved school uniform. Happily, our children take great pride in their school and this is always reflected in the way they dress for school.

Maisies will stock the Two Mile Ash uniform both in their Wolverton store and online. Uniform will be available to order and buy from Maisies all year round. Delivery charges may apply, please check their website for details. Their website address is <https://www.maisies-superstore.co.uk/>.

The approved uniform code is as follows:

| | Girls | Boys |
|---------------|--|--|
| Winter | <p>Grey skirt</p> <p>Grey tailored trousers (Not cropped)</p> <p>White blouse Two Mile Ash white/navy polo shirt with logo</p> <p>Two Mile Ash school navy sweatshirt/cardigan Claret for Year 6 pupils</p> <p>Grey tights or white socks (No Leggings)</p> <p>Black school shoes (no boots)</p> | <p>Grey trousers</p> <p>White shirt</p> <p>Two Mile Ash white/navy polo shirt with logo</p> <p>Two Mile Ash school navy sweatshirt Claret for Year 6 pupils</p> <p>Black or grey socks</p> <p>Black school shoes</p> |
| Summer | <p>Blue check gingham dress</p> <p>Grey skirt</p> <p>White blouse</p> <p>Two Mile Ash white/navy polo shirt with logo</p> <p>Two Mile Ash school navy sweatshirt/cardigan Claret for Year 6 pupils</p> <p>White socks</p> <p>Black school shoes (no sandals)</p> | <p>Grey trousers or grey/ tailored shorts</p> <p>White shirt</p> <p>Two Mile Ash white/navy polo shirt</p> <p>Two Mile Ash school navy sweatshirt</p> <p>Claret for Year 6 pupils</p> <p>Black or grey socks</p> <p>Black school shoes</p> |

.P.E Kit

It is very important that children wear appropriate clothing for physical activity. If pierced earrings cannot be removed, the children will be requested to provide their own tape and cover them for the duration of the lesson. No other jewellery is permitted.

The approved PE kit for both boys and girls is:

| | |
|---|--|
| PE | Two Mile Ash red PE top Black shorts Trainers (not plimsolls) Black jumper Black tracksuit bottoms House colour T-Shirt |
| Optional for extra-curricular clubs / teams | Gum shield (hockey) Shin pads (Hockey and football) Long socks (black) |



TWO MILE ASH SCHOOL KS2 RESULTS 2019

Key Stage Two Results 2019

As a parent, you will naturally be interested in how well Two Mile Ash is performing as a School in relation to government strategy and targets set for the primary school sector.

There have been numerous changes to assessment procedures, leading to challenging circumstances, with an ever-changing assessment landscape that Year 6 have had to work within over the last few years.

We have worked hard as a whole school community to ensure our children are prepared for the challenge of testing and are always proud of their results. Our results are very high compared to the National figures which is a continuing trend. As you would expect, across the whole school, we are very proud of the hard work and positive commitment our children have demonstrated in their learning.

Key Stage 2 (2019)

| % Met the Expected Standard or better | Two Mile Ash | National |
|--|-------------------------|-----------------|
| Reading (Test) | 83% | 73% |
| Grammar, Punctuation and Spelling (Test) | 93% | 78% |
| Maths (Test) | 93% | 79% |
| Combined (reading, writing, maths) | 80% | 65% |
| Writing (Teacher Assessment) | 90% | 78% |

Please note all figures have been rounded to the nearest whole number.

Complaints Procedure

An excellent relationship exists between the school and its parents. Staff have earned a reputation for being very approachable and for being good listeners.

Two Mile Ash parents are positively encouraged to come into school to talk about any aspect of their child's education. Initial contact is usually made through the child's class teacher, and in the vast majority of cases, concerns or anxieties are usually resolved at this stage. However, if a parent wishes to make a formal complaint, the governing body has published guidelines for parents detailing the necessary stages in the formal complaints procedure. These are as follows:

1. The first point of contact
2. The first stage in the formal procedure
3. The second stage in the formal procedure
4. Direct appeal to the Secretary of State

Formal complaints must always be addressed to the Head teacher in the first instance. If after having contacted the Head teacher you still feel dissatisfied and the complaint is still there, you may wish to proceed to the formal complaint procedure, (under section 23(1) of the Education Reform Act.). Parents should send their complaint, in writing, to the Chair of Governors.

The Chair of Governors will register all relevant complaints and make arrangements for the complaint to be considered by a sub-committee of the Governing Body or where appropriate by the entire Governing Body. You may then make representation in person to the Governors and you will then be given seven days-notice of the hearing of the complaint. A written report will be sent containing the information on the decision taken and the reasons for it. Any action taken, or proposed, including details of any request made to those complained against to take particular action to resolve the complaint, will be made known. Further recourse is available if you are not satisfied with the decision.

A copy of section 23(1) of the Education Reform Act 1988 is held in the school, copies of which are available on request.

The school places enormous value upon its supportive relationships with its parents, and we earnestly ask all our parents not to hesitate in letting us know about any matters of concern.

The school will always respond positively to constructive advice that is offered in a sensitive and understanding manner, and we genuinely welcome such comments when presented in this way.

Section 7 – Initial Teacher Training and Teaching School

Two Mile Ash ITT Partnership



The Two Mile Ash Initial Teacher Training Partnership has been accredited by the Department for Education as a provider of initial teacher training. Over the 16 years that we have been qualifying teachers, over 500 teachers have been supplied to Milton Keynes schools. We were proud to have been recognised by Ofsted in March 2013 as an 'Outstanding' provider of initial teacher education. We developed our programmes further in 2014 to offer a PGCE with QTS and then in 2018 we became the first school-based teacher training provider in the country to offer a 3-year BA Hons undergraduate route into teaching (currently offered in conjunction with Birmingham City University).

We work with nearly 50 schools across Milton Keynes and its surrounding areas. All our schools are fully committed to their involvement in initial teacher training, highlighting the contribution student teachers make to their schools as a significant benefit. The presence of student teachers encourages reflective practice within the school, promotes greater collaboration of professionals both within and beyond their own school environments and ensures all teaching is at the forefront of developments within education. Our experienced practitioners also value what they can learn from the inexperienced trainees: whether it is something of the latest ideas and techniques in teaching or re-energised enthusiasm for the traditional methods.

Above all, we feel that passionate, enthusiastic student teachers have a great impact on our pupils. The children build excellent relationships with them and form lasting fond memories of the time they have spent with them.



BIRMINGHAM CITY
University



Milton Keynes Teaching School Alliance (MKTSA)



Two Mile Ash School was designated by the National College for Teaching and Leadership as a Teaching School in 2012 and created the Milton Keynes Teaching School Alliance. This status recognises the outstanding practice in the school itself, and its track record of working collaboratively to support the development of others in the school community. We do this by sharing expertise, providing support for school improvements, training and developing staff and identifying and nourishing talented leaders.

Milton Keynes Teaching School Alliance, along with all national Teaching Schools, have responsibility for six areas of work known as the 'Big 6'.

- Initial Teacher Training
- Leadership and Professional Development
- School to school support
- Specialist Leaders of Education
- Succession Planning and Talent Management
- Research and Development

Please note

The Head teacher and the Governors of the school reserve the right to make any alteration to the curriculum or organisation of the school due to unforeseen changes in staffing or school status. The information contained in this document is correct at the time of printing as far as we are aware.

June 2020

