



## A reminder of arrangements for the start of term

Thursday 2<sup>nd</sup> September 2021

Dear Parents and Carers,

I hope you have all had a wonderful summer break and your children are feeling ready to return to school. We are all very excited to welcome the children back tomorrow into their new year groups and classes. Although we sent out information regarding arrangements for the start of term back in July, I thought it would be helpful to remind everyone of the routines in preparation for tomorrow morning. The children will not need their PE kits tomorrow and should come into school wearing their normal TMA school uniform. We will share the PE days with you tomorrow in preparation for next week when the children will come into school on their PE days wearing their TMA PE kit and trainers.

### Year 3

**Year 3 pupils will enter the school between 8.45am and 8.55am each morning using the main slope gate located on the High Street.** Once your child reaches the gate, please say goodbye to them here before making your way back to the top of the slope. The children will be directed to their classroom doors where their teacher will meet them for registration. **Please can we ask parents not to come down the slope before 8.45am as other year groups will be making their way into school using this entrance.**

**At the end of the day, Year 3 parents will need to make their way back to the slope entrance on the High Street at 3.30pm.** Please do not come down the slope before this time as other year groups will be making their way up the slope to the street. At 3.30pm the gate will be opened and parents will need to make their way round onto the playground where the class teachers will be waiting with your children. Please follow the one-way system and exit the school using the side gate on Clay Hill.

### Year 4

**Year 4 pupils will enter the school between 8.30am and 8.40am each morning using the main slope gate located on the High street.** This is the same entrance they used last year when they were in Year 3. Parents, please say goodbye to your children at the top of the slope before sending the children down. The children will make their way straight into class for registration.

**At the end of the day, Year 4 parents will need to wait at the slope gate entrance to collect their children at 3.15pm from the playground.** The gates will be opened and Year 4 parents will need to make their way round onto the playground where the class teachers will be waiting with your child. Once you have collected them, please can you follow the one-way system exiting school via the side gate on Clay Hill.

### Year 5

**Year 5 pupils will enter the school between 8.30am and 8.40am each morning using the lower side gate on Clay Hill.** The children will make their way straight to class where their teacher will meet them for registration.

**At the end of the day, Year 5 pupils will exit the school using the same side gate on Clay Hill at 3.15pm.**

## **Year 6**

**Year 6 pupils will need to arrive at school between 8.30am and 8.40am each morning. At the end of the day, the Year 6 children will leave at 3.15pm.**

The following classes will enter and exit the school using the Year 6 side gate on Clay Hill.

- 6TR (Mr Ruffett)
- 6DS (Miss Sharma)
- 6PG (Mrs Potter and Mrs Govender)

The following classes will enter and exit the school using the main slope entrance on the High Street.

- 6SS (Mr Siddiqui)
- 6BC (Mrs Blackhurst and Mrs Child)
- 6IJ (Mrs Ismail and Mrs Jackson)

### **Support for families with children in Year 3 and siblings in older year groups**

We appreciate that for some families who have children in Year 3 and older year groups, there may be a slight difference in start and end of the day times due to our staggered system. To support our families, if you have a child in Year 3, they will be able to enter the school at the earlier time of 8.30am with their older sibling and should then make their way around to their classroom where an adult will be available to meet them.

At the end of the day, children who finish at 3.15pm who have a sibling in Year 3, can remain in their classroom until 3.30pm where they will be sent out onto the playground to join their sibling and wait for collection. Please can I ask any family wishing to use this support to email the school using the email address [head@tma.bucks.sch.uk](mailto:head@tma.bucks.sch.uk) to notify us that you will be making use of this support so class teachers are aware.

### **Face Masks**

For lower school parents who are entering the school site to collect their children, it is no longer a requirement that you will need to wear a face mask. The Government has removed this requirement, however if you wish to continue to do so, please feel free.

There will be staff present to direct and support you and your children as we all become familiar with the start and end of the day arrangements. Please be patient whilst we direct families and children during the first few days.

With very best wishes,

Lucy Eldridge

Head of Two Mile Ash School