Remote Education – Information Guide for Parents/Carers 2022-23

At Two Mile Ash School, high standards of achievement, behaviour and respect for each other, underpin everything we do. Our teachers strive to create independent, articulate thinkers and learners who have the confidence to realise their ambitions. Our pupils are happy, highly engaged and thrive from a rich and vibrant curriculum. This drives us in our pursuit for achieving excellence every day.

Purpose:

This document shares information about how we will provide remote education so you know what to expect during periods of school closure or pupil isolation relating to coronavirus (COVID-19).

This document will also be available on the school website https://www.tmaschool.com .

This information is intended to provide clarity and transparency to pupils and parents or carers about what to expect from remote education if local restrictions require entire cohorts (or bubbles) to remain at home.

For details of what to expect where individual pupils are self-isolating, please see the final section of this page.

The remote curriculum: what is taught to pupils at home

A pupil's first day or two of being educated remotely might look different from our standard approach, while we take all necessary actions to prepare for a longer period of remote teaching.

What should my child expect from immediate remote education in the first day or two of pupils being sent home?

On day one of isolation, children will receive a MyMaths lesson and online activity as well as a Bug Club lesson and online activity. On the second day of isolation, children will receive the remote education as outlined below. This will be shared through Microsoft Teams which all pupils have a log in for.

Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?

We will teach the same curriculum remotely as we would do in school wherever possible and appropriate. However, we may need to make some adaptations in some subjects, such as art, DT and music where the resources needed may not be readily available at home.

Remote teaching and study time each day

How long can I expect work set by the school to take my child each day?

We expect that remote education (including remote teaching and independent work) will take pupils broadly the following number of hours each day:

Primary school-aged pupils – Key Stage 2: Years 3 to 6	4 Hours

Accessing remote education

How will my child access any online remote education you are providing?

Your child has their own personal log in and password to access Microsoft Teams. These log in details will be recorded in your child's reading record. You can access Microsoft Teams by following this link; https://www.microsoft.com/en-gb/microsoft-teams/log-in

If my child does not have digital or online access at home, how will you support them to access remote education?

We recognise that some pupils may not have suitable online access at home. We take the following approaches to support those pupils to access remote education:

- We have identified students who are eligible to receive laptops that have been given to the school form the Department for Education. In the event of remote learning, these will be delivered to these students as timely as possible, with the parents signing an IT loan agreement from Two Mile Ash School.
- We have identified students who do not have IT access and may not be eligible for loaned devices. We will provide these children with paper packs to support their remote learning. These paper packs will mirror the work that is being set online. These packs will be delivered to the children or parents can pick these up from the school reception lobby. Parents are also encouraged to get in contact with the school if they are requiring further support or cannot access online learning.
- If pupils do not have online access and are completing hard copies of work, teachers will be discussing their completed work with them during their weekly phone calls. Pupils will also be asked to bring in any completed work after the remote learning period to add to their remote learning folder.
- We can also support disadvantaged families in trying to source internet connection devices, such as Wi-Fi dongle, from the Department for Education. If you require support in accessing the internet at home, please make contact with us at school.

How will my child be taught remotely?

We use a combination of the following approaches to teach pupils remotely:

- Live check in sessions daily, live maths or English lesson (on alternate days) and live learning journey lessons
- Recorded teaching videos created and delivered by the Two Mile Ash teaching staff
- Online platforms that your child has individual access to, such as MyMaths, BugClub, TTRockstars and Band Lab.
- Printed paper packs produced by teachers (if needed or requested)
- Supplementary commercially available websites supporting the teaching of specific subjects or areas, including video clips or sequences from websites such as Oak National Academy and BBC Bitesize.

Engagement and feedback

What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?

- If possible, pupils should attend the morning check in and any live sessions. All timings will be communicated with parents prior to these starting so routines at home can be set.
- Pupils are expected to complete and return any work set for the session through Microsoft Teams, teachers will keep a log of the work that is returned and will speak with parents and children weekly to support with this if needed.
- Parents are asked to support their child by being present (not on camera) during any live sessions, as well as supporting children with accessing, completing and returning work if necessary.
- A remote learning Code of Conduct has been shared with both parents, carers and pupils and will be referred to regarding expectations of engagement and behavior when working remotely.

How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

- Teachers will take a register of attendance for each live session that is held.
- Teachers will also take a register of work that has been returned.
- If teachers are concerned with the engagement, a phone call home will be made to discuss expectations and if further support offered and put in place if needed.

How will you assess my child's work and progress?

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods, amongst many others. Our approach to feeding back on pupil work is as follows:

In this section, please set out briefly:

- **Instant feedback on maths activities set through MyMaths** (marked by the programme.) Teachers will then check on the children's progress against the activities set and give brief comments through the MyMaths platform. If teachers feel the children would benefit from re-doing the lesson, they will leave this comment to ask them to do so.
- **Instant feedback on BugClub reading, grammar and spelling activities**. Teachers will then check on the children's progress against the activities set and give brief comments through the Bug Club platform. If teachers feel the children would benefit from re-doing the activity, they will leave this comment to ask them to do so.
- **Instant feedback through quizzes and 'Forms' through Microsoft Teams.** For some follow up activities, teachers will have created quiz or 'form' through Microsoft Teams which will self-mark and send the outcome straight back to the child.
- **Feedback will be given on any work set as an 'Assignment' on Teams.** There will be a short piece of feedback written through the 'Assignment' feature that the children will be able to see once the assignment has been returned.
- **Verbal feedback-** this will be provided during live teaching sessions either to the class as a whole or to individuals
- **Weekly phone calls-** these will be made to speak to parents and pupils and may be used as a time to give further individual feedback as necessary.

Additional support for pupils with particular needs

How will you work with me to help my child who needs additional support from adults at home to access remote education?

We recognise that some pupils, for example some pupils with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils in the following ways:

- Pupils who are taught within the core support groups will continue to receive bespoke teaching to meet their abilities and needs during remote learning.
- The planning of remote lessons will take into consideration the SEND needs of groups and individuals, with differentiated tasks being provided where appropriate to ensure that the learning is accessible to all.
- Some resources will be adapted to support children with SEND needs, such as providing Dyslexia friendly strategies or translation into languages for EAL children learning at home.
- Phone calls or home visits from the Pupil Support Team to offer further support and guidance to families may take place. The frequency of these will depend on the child's needs.
- Intervention resources may be sent home if appropriate for pupils to continue interventions at home.
- Bespoke packages of learning through pre-recorded videos of support and live interventions towards targets can be delivered through Teams as required. These will take place after individual discussion with the SENDCo.

Remote education for self-isolating pupils

Where individual pupils need to self-isolate but the majority of their peer group remains in school, how remote education is provided will likely differ from the approach for whole groups. This is due to the challenges of teaching pupils both at home and in school.

If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?

Where individual pupils need to self-isolate but the majority of their peer group remains in school, remote education will look different to what is outlined above due to the challenge of teaching both children in school and at home. 3 hours' worth of work will be set daily, through Teams and the other online resources as above. This will not include live lessons or pre-recorded lessons. The work will consist of work sheets and explanatory materials, such as PowerPoints or links to online support, such as BBC Bitesize or Oak Academy. The pupils class teacher will make contact on day 2 of the pupil's isolation and another phone call on week 2 of their isolation.

Version: V1 –Monday 12th July 2021 V2 – Thursday 21st July 2022	
Approval: This policy was ratified by Two Mile Ash Governing Body.	Next Review on or before: September 2023 This policy will be reviewed annually by the Two Mile Ash Strategic Leadership Team and approved by the Governing Body at least on an annual basis (although amendments prior to this may occur to reflect the key changes and proposals within curriculum currently occurring)